

1. A method of merging document files into a printing workflow comprising the steps of:

displaying an image of each page of each of said document files;

combining said selected pages in a desired order, wherein said scanned files are merged with said document files on a page-by-page basis so that said combined pages comprise a new document file.

providing said at least one scan file, said scan file comprising any of a scanned document file and a scanned image file, wherein said scan file is a raster data file;

providing at least one additional file, said additional file comprising any of another scan file and a pre-existing print file, said additional file comprising any of a raster data file, a bitmap file and a PDL file.

providing a scanning device and a color print server;

storing said scan file.

4. The method of Claim 3, wherein said first software module resides on said print server and includes a user interface, said user interface comprising any of a GUI connected to said server, an LCD panel mounted on said print server and  
5 a control panel on said scanning device.

5. The method of Claim 3, wherein said first software module resides on said print server, said print server being embedded in a color copier, an interface to said first software module comprising a control panel to said color copier.

10 6. The method of Claim 3, wherein said first software module resides on a client workstation in communication with said print server, said software module including a GUI.

15 7. The method of Claim 3, wherein said scan file is stored on a mass storage device connected to said print server.

8. The method of Claim 3, wherein said scan file is stored on a mass storage device connected to said workstation.

20 9. the method of Claim 3, wherein said scan file is stored to a network location specified by said user.

10. The method of Claim 3, wherein said scanner is equipped with an  
25 automatic document feeder (ADF).

11. The method of Claim 3, wherein said scanner comprises any of the platen of a copying machine and a dedicated scanner.

30 12. The method of Claim 3, wherein said scanner is connected to said print server.

13. The method of Claim 3, wherein said scanner is connected to said workstation.

5 14. The method of Claim 3, wherein said document scanning step comprises the steps of:

specifying a scanning device;  
 specifying one of image scan and document scan;  
 specifying video-based image modifications to be made during said  
 10 scan, said modifications including compression and color space transformations.

specifying scan mode;  
 specifying resolution;  
 specifying any of single sided and duplex;  
 15 specifying page orientation;  
 specifying a destination for said scan file; and  
 executing a scan document command.

15. The method of Claim 14, wherein said destination specifying step  
 20 comprises at least one of:

specifying a file name for said scan file;  
 specifying a PDL format for said scan file;  
 specifying a network location for said scan file;  
 specifying an address for email notification of said scan file's location;

25 and

specifying a fax destination for said scan file.

16. The method of Claim 3, wherein the step of providing said scan file further  
 comprises the step of retrieving said stored scan file from a mailbox, said scan  
 30 file being temporarily stored in said mailbox.

17. The method of Claim 16, further comprising the step of modifying said scan file, said modifications including:

scan mode;  
 brightness;  
 5 threshold;  
 contrast;  
 scaling;  
 specifying source type;  
 color conversion;  
 10 rotate;  
 crop;  
 unsharp mask;  
 deskewing;  
 file format; and  
 15 compression format.

18. The method of Claim 3, wherein said images comprise thumbnail images of said pages, and wherein said selection step comprises selecting thumbnail images corresponding to desired pages using a pointing device, wherein said  
 20 thumbnail images are displayed by one of said first software module and a second software module.

19. The method of Claim 18, wherein said pointing device comprises a mouse.

20. The method of Claim 18, wherein said combining step comprises using said pointing device to drag said selected thumbnail images so that they are placed in a desired order, and wherein said corresponding pages are assembled in the same order.

21. The method of Claim 20, further comprising the step of:

saving merging instructions generated by said combining step as a merge template, wherein said merge template is usable at a future time with another set of document files.

5 22. The method of Claim 1, wherein said combining step comprises selecting and applying a previously created merge template, said merge template comprising instructions for combining said selected pages in a specified order.

10 23. The method of Claim 22, said merge template further comprising at least one of:

instructions for imposing multiple pages on a single sheet;  
instructions for resizing pages;  
specified color choices;  
specified layout options; and  
15 specified print options.

24. The method of Claim 1, wherein said combining step comprises the steps of:

20 providing scripted merging instructions; and  
applying said scripted merging instructions;  
wherein said merging instructions comprise instructions for combining pages in a specified order and at least one of:

25 instructions for imposing multiple pages on a single sheet;  
instructions for resizing pages;  
specified color choices;  
specified layout options; and  
specified print options.

30 25. The method of Claim 1, wherein said combining step comprises the steps of:

creating merging instructions using a workflow application; and

applying said merging instructions;  
 wherein said merging instructions comprise instructions for combining  
 pages in a specified order and at least one of:

- instructions for imposing multiple pages on a single sheet;
- 5 instructions for resizing pages;
- specified color choices;
- specified layout options; and
- specified print options.

10 26. The method of Claim 3, wherein said page description language comprises  
 any of POSTSCRIPT (PS), Portable Document Format (PDF) and Page  
 Construction Language (PCL).

27. A system for merging scan files into a printing workflow comprising;  
 15 a print server;  
 a client workstation in communication with said print server;  
 a scanning device, said scanning device connected to one of said  
 workstation and said print server;  
 means for initiating and customizing scans, said scans performed by said  
 20 scanning device; and  
 means for merging said scan files with document files on a page-by page  
 basis so that a single, merged document file is produced.

28. The system of Claim 27, wherein said means for initiating and customizing  
 25 scans comprises a first software module; and said means for merging said scan  
 files with said document files comprises a second software module.

29. The system of Claim 28, wherein said scan files and said document files  
 include one or more pages, and wherein said second software module displays  
 30 images of said pages, so that a user may select at least one page from at least  
 one scan file and at least one page from at least one document file and

combine said selected pages in a desired order, said combined pages comprising a new document file.

30. The system of Claim 29, wherein said scan file is a raster data file, said scan file comprising any of a scanned document file and a scanned image file and wherein said raster data file is convertible to any of a bitmap file and a PDL file; and

wherein at least one additional file is provided, said additional file comprising any of another scan file and a pre-existing print file, said additional file further comprising any of a raster data file, a bitmap file and a PDL file.

31. The system of Claim 30, wherein said first software module resides on said print server, and includes a user interface, said user interface comprising any of: a GUI (Graphical User Interface) connected to said print server, an LCD panel connected to said print server and a control panel on said scanning device.

32. The system of Claim 30, wherein said first software module resides on said client workstation, said second software module including a GUI.

33. The system of Claim 30, wherein a user initiates a scan from said first software module and stores the resulting scan file.

34. The system of Claim 33, wherein said scan file is stored on a mass storage device connected to said print server.

35. The system of Claim 33, wherein said scan file is stored on a mass storage device connected to said workstation.

36. The system of Claim 33, wherein said scan file is stored at a network location specified by said user.

37. The system of Claim 30, wherein said scanning device includes an automatic document feeder.

38. The system of Claim 30, wherein said scanning device comprises any of  
5 the platen of a copying machine and a dedicated scanner.

39. The system of Claim 30, wherein said scanning device is connected to said print server

10 40. The system of Claim 30, wherein said scanning device is connected to said workstation.

41. The system of Claim 30, said means for initiating and customizing scans further comprising means for:

- 15 specifying a scanning device;  
specifying one of image scan and document scan;  
specifying video-based image modifications to be made during said scan, said modifications including file compression format and color space transformations;  
20 specifying scan mode;  
specifying resolution;  
specifying one of single-sided and duplex;  
specifying page orientation;  
specifying a destination for said scan file; and  
25 executing a scan document command.

42. The system of Claim 41, wherein said means for specifying a file destination further comprises at least one of:

- means for specifying a file name for said scan file;  
30 means for specifying a mailbox for said scan file, said mailbox comprising a designation for a storage location of said scan file;



means for specifying a PDL format for said scan file;  
 means for specifying a network location for said file;  
 means for specifying an address for email notification of said scan file's  
 location; and

5 means for specifying a fax destination for said file.

43. The system of Claim 30, said means for initiating and customizing a scan  
 file further comprising means for retrieving and modifying said scan file, said  
 modifications including:

10 scan mode;  
 brightness;  
 threshold;  
 contrast;  
 scaling;  
 15 specifying source type;  
 color conversion;  
 rotate;  
 crop;  
 unsharp mask;  
 20 deskewing;  
 file format; and  
 compression format.

44. The system of Claim 30, further comprising a pointing device, said images  
 25 comprising thumbnail images of said pages, wherein said user selects  
 thumbnail images corresponding to desired pages using said pointing device.

45. The system of Claim 44, wherein said pointing device comprises a mouse.

30 46. The system of Claim 44, wherein said user combines said pages by using  
 said pointing device to drag said selected thumbnail images so that they are

placed in a desired order, and wherein said corresponding pages are assembled in the same order.

47. The system of Claim 46, further comprising a merge template, said merge  
5 template comprising merging instructions generated and saved during said combining of pages.

48. The system of Claim 30, further comprising at least one previously saved  
merge template, wherein said merge template is selected, and includes  
10 instructions for combining said selected pages in a specified order.

49. The system of Claim 48, said merge template further comprising at least  
one of:

instructions for imposing multiple pages on a single sheet;  
15 instructions for resizing pages;  
specified color choices;  
specified layout options; and  
specified print options.

50. The system of Claim 30, wherein said page description language  
comprises any of POSTSCRIPT (PS), Portable Document format (PDF) and  
20 Page Construction Language (PCL).

51. A system for copying documents, said system being functionally equivalent  
25 to a copying machine, comprising:

a print server;  
a print engine connected to said print server;  
a client workstation in communication with said print server;  
a scanner attached to said client workstation; and  
30 a software module, said software module permitting said print engine  
and said scanner to function as a copying machine.

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